



QUALITY REQUIREMENTS FOR TRANSPORT SUBCONTRACTORS

As a subcontractor of GRUPO ARNEDO, who provides transportation of goods on behalf of our company, please send us this signed document as evidence of your acceptance of all our conditions and of your commitment to satisfy those conditions.

CONDITIONS APPLICABLE TO MEANS OF TRANSPORT

- Must be suitable to the needs of cargo.
- Must meet the conditions regarding maintenance for each type of vehicle.
- The truck's exterior and interior must be kept perfectly clean, and the curtains must not be broken in any way
- The canvas load straps must be in perfect condition and not worn.
- Must have the following equipment: Extinguishers in perfect condition that conform with regulations, breakdown triangles, torch, spare wheel and light-bulbs, essential tools.
- The vehicle maintenance must be up-to-date: tyre pressure, NOTE the indicators on the control panel.
- Must comply with customer requirements.
- Must comply with rest periods, driving regulations and other Traffic, and Road Safety Law requirements for all transport contracted with Grupo Arnedo.
- Have all regulation documents in force, both in terms of circulation and transport which include:

1. *Transport card.*
2. *Vehicle and freight insurance, together with proof of payment and European Accident Statement.*
3. *Liability insurance policy with proof of payment.*
4. *Certification of the tachograph revision*
5. *Certification of the speed limiter revision*
6. *Licence for international freight*
7. *Driving Licence and Certification of the tractor and trailer Vehicle Inspection.*
8. *Certification of the extinguisher revision.*

CONDITIONS APPLICABLE TO TRUCK-DRIVERS

It is the responsibility of the driver to carry the following documentation while they are working:

1. *Driver's licence*
 2. *ID card or passport.*
 3. *EU Community licence for international transport.*
 4. *TC2 or freelancers' form.*
 5. *Documentation regarding occupational risk prevention.*
- The necessary PPE.
 - Availability and compliance with schedules. Respect for the standards set by our customers in factories and warehouses.
 - Verification that the goods requested match in terms of type and quantity those specified on the cargo order. Ensure that the destination matches the one which was communicated by GRUPO ARNEDO.
 - Ensure the perfect stowage of the goods and avoid damaging them by abruptness in driving, exposure to rain, etc.
 - Communicate any incident to our Traffic Department as soon as possible. Wet products or broken pallets or any failure in service.
 - Except when there is an explicit agreement with the customer, subcontracting to another carrier is prohibited.
 - It is strictly forbidden to use, or to be under the influence of drugs and/or alcohol during working hours.

ACCEPTANCE OF REQUIREMENTS

Company _____

Signed by _____

Signature and stamp

Note: Please return signed form by fax to **941 431 424** or e-mail: **contabilidad1@grupoarnedo.com** as soon as possible. If it is not returned it will be understood that these conditions have been accepted, exempting GRUPO ARNEDO from any liability.